



## Screening Policy

The obligation to Duty of Care can be accomplished by adopting a screening process that identifies individuals who may be considered a risk to certain segments of society. In particular, these individuals may pose a risk to the Vulnerable Sector Person group.

OSFN members who are in regular contact with youth under the age of 18 or with other vulnerable sector participants, and/or act in positions of authority and trust in club activities, will be required to undergo a Vulnerable Sector check with their local police group.

In particular, the leader and assistant leader of the OSFN Young Naturalists group must undergo this screening. In addition, the president and treasurer of the club will be subjected to a police check

The results of the Vulnerable Sector Screen or the Police Check will be shown to the President by the applicant. The president will confirm there are no issues of concern. The president will advise the Secretary that the volunteer has been screened for documentation in subsequent minutes. The original form is returned and retained by the applicant until such time that they cease to be involved with OSFN as a volunteer/board member. They will immediately report to the President if there are any offences that have occurred after the initial screening. They will also sign a Criminal Background Declaration on a yearly basis. This will be submitted to the President. Information gathered from the screening process will remain private and confidential.

Approved at AGM, June 8, 2023